## Barnegat Township School District Office of the Superintendent Dr. Brian Latwis 2023-2024 School Year

## Hierarchy of Support/How to Effectively Communicate with School Officials

Parents are often discouraged when they attempt to communicate with central office administrators and are sent back to building-based officials in order to resolve a problem their child may be experiencing in school. To prevent that frustration, parents can become informed about the "Hierarchy of Support", or where to begin the communication sequence regarding their child's problem.

Many parental questions are easily and completely answered by communicating directly with the educator in charge of the class or program. Each situation should first be addressed at whatever level the initial action was taken, with appeals moving on to the next level on the chain of command. The easiest way to communicate would be by e-mail (example: John Smith = jsmith@barnegatschools.com). A phone call would be the next preferable way to communicate.

- 1. On Matters Involving Instruction:
  - a. Classroom teacher or Case Manager
  - b. Guidance Counselor
  - c. Assistant Principal (K-12)
  - d. Principal
  - e. District Supervisors:
    - District Supervisor of Math (5-12) Krystina Ozello (609) 698-5800 ext. 11108
    - District Supervisor of Language Arts Literacy & Social Studies (5-12) Mary Cammarata (609) 698-5800 ext. 11108
    - District Supervisor of Elementary Education Sue Mayo (609) 698-5800 ext. 11108
    - District Supervisor of Science, Tech, and STEM (5-12) Krystyne Kennedy (609) 698-5800 ext. 11108
    - District Supervisor of Special Education Stacey Jakalow (609) 698-5800 ext. 11121
    - District Supervisor of Special Education Brittany Schork (609) 698-5800 ext. 11121
    - District Supervisor of Guidance Carolyn Johnson (609) 660-7510 ext. 77114
  - f. Director of Curriculum, Instruction & Human Resources James Barbiere (609) 698-5800 ext. 11107
  - g. Director of Student Services Daniel Gundersen (609) 698-5800 ext. 11120

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- 2. On Matters Involving PAWS Alternate Program:
  - a. Zachary Brebner PAWS Coordinator (609) 698-5880 ext. 43151
  - b. Jared Burke Assistant Principal, PAWS
  - c. Director of Student Services Daniel Gundersen (609) 698-5800 ext. 11120
- 3. On Matters Involving Athletics or Extra-curricular Activity:
  - a. Club Advisor or Coach
  - b. Athletic Director (for Athletics and Marching Band only) John Germano (609) 660-7510 ext. 77106
  - c. Principal
- 4. On Matters Involving Student Discipline:
  - a. Classroom Teacher
  - b. Guidance Counselor
  - c. Assistant Principal (Grades K-12)
  - d. Principal
- 5. On General School Matters:
  - a. Classroom Teacher
  - b. Guidance Counselor
  - c. Assistant Principal (Grades K-12)
  - d. Principal
- 6. On Matters Involving Buildings or Grounds (building maintenance/custodial/grounds maintenance):
  - a. Principal
  - b. Educational Facilities Coordinator Buildings, IPM, Energy Education Dean Adams (609) 698-5824
- 7. On Matters Involving Transportation:
  - a. Transportation Supervisor –Lisa Vargas (609) 698-5816
- 8. To Resolve ALL Matters **ONLY** after you have followed the levels outlined above:
  - a. Superintendent of Schools Dr. Brian Latwis (609) 698-5800 ext. 11101

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## Secondary School Administrators

| School/Main Number   | Principal  | Ext.  | Assistant Principals   | Ext.  |
|--|--|-------|--|-------|
| Barnegat High School<br>(Grades 9 – 12)<br>609-660-7510                | Mr. Patrick Magee<br>pmagee@barnegatschools.com                                | 77701 | Mrs. Tracee DuBeck<br><u>tdubeck@barnegatschools.com</u>     | 77102 |
|  |  |       | Mr. Francis Pannullo<br><u>fpannullo@barnegatschools.com</u> | 77103 |
| Russell O. Brackman<br>Middle School<br>(Grades 7 - 8)<br>609-698-5880 | Mr. Josh Toddings<br>jtoddings@barnegatschools.com                             | 47101 | Mr. John Fiorentino<br>jfiorentino@barnegatschools.com       | 47102 |
| PAWS Academy<br>(609) 698-5800   | Mr. Zachary Brebner<br>PAWS Coordinator<br><u>zbrebner@barnegatschools.com</u> | 43151 | Mr. Jared Burke<br>jburke@barnegatschools.com                | 77314 |

## **Elementary School Administrators**

| School/Main Number                                  | Principal   | Ext.  | Assistant Principals                             | Ext.  |
|---|---|-------|--|-------|
| Robert L. Horbelt<br>(Grades 5 - 6)<br>609-660-7500 | Dr. Joseph Saxton<br>jsaxton@barnegatschools.com          | 27102 | Ms. Jennifer Lane<br>jlane@barnegatschools.com   | 27101 |
| Cecil S. Collins<br>(Grades K - 2)<br>609-698-5832  | Mrs. Nora Green<br>ngreen@barnegatschools.com             | 57101 | Ms. Michelle Johns<br>mjohns@barnegatschools.com | 57102 |
| Joseph T. Donahue<br>(Grades 3 - 4)<br>609-660-8900 | Mrs. Regina Santolla<br>rsantolla@barnegatschools.com     | 67102 | Ms. Samantha Burke<br>sburke@barnegatschools.com | 67101 |
| Lillian M. Dunfee<br>(PreK)<br>609-698-5826         | Mrs. Jennifer Froehlich<br>jfroehlich@barnegatschools.com | 37102 |  |       |

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